

Andrew G. Reo II

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Education:

Washington and Jefferson College

Bachelor of Arts in Computing & Information Studies

Bachelor of Arts in Accounting

3.66/4.0

Washington, PA

May 2019

Internships:

City of Canton Clerk of Courts, Information Technology Summer Intern, Canton, OH Summer 2017/2018

- Member of a team that developed software for the court
- Converted outdated designs to a more modern look
- Learned local laws and fines incurred to implement code to reduce user error
- Helped prepare monthly reports that would be sent to the State of Ohio
- Solved technology issues for users and fielded recommendations from the users and implemented it

Stark County Clerk of Courts, Summer Intern, Summer Intern, Canton, OH

Summer 2016

- Filed and prepared paperwork for judges
- Communicated information to attorneys regarding their clients
- Maintained a mailing list for the clerk's office
- Answered phone calls and answered a variety of questions
- Attended to people paying fines and costs then updated their profiles

Additional Experience:

Washington and Jefferson College, Resident Assistant, Washington, PA

Aug. 2016 – Present

- Supervised a floor of students and ensured safety in the residence halls
- Resolved and responded to challenging and crisis situations
- Act as a moderator between Residence Life and the students

Myers Lake Drive Thru, Crew Member, Canton, OH

July 2017

- Balanced the cash register at the end of the night and prepared bank deposits
- Sold products and stocked shelves and took inventory for orders to be placed

City of Canton Street Department, Laborer, Canton, OH

Summer 2015

- Maintained and Repaired city streets
- Member of a crew directly working with director

Activities:

Washington and Jefferson College Football, captain

2015 – Present

- Three-year Letterman, All-League and All-Region honors as Junior and Senior
- Preseason All-American, William Campbell Trophy Semifinalist

Phi Delta Theta, Recruitment Committee, Philanthropy Chair

2016 – Present

- Planned activities to interest student not involved in Greek Life to join

Student Athlete Advising Committee, Vice President

2016 – Present

- Representative of the football team and relayed information between the PAC conference and teammates
- Organized participation from teammates for on-campus events

Computer Skills:

- Proficient in Java, Javascript, Angular, JQuery, MySQL, and C#.